

# User's Manual

APPENDIX IX

**SBDI**  
Saskatchewan Bid Depository Inc.  
contactus@sbdi.ca  
www.sbdi.ca

## GENERAL / MECHANICAL CONTRACTOR CONFIRMATION LETTER

NAME OF FIRM: \_\_\_\_\_

PROJECT ESTIMATOR/CONTACT: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

CLOSING DATE: \_\_\_\_\_

Please add us to your list of bidders on the above noted project. We will be bidding as a:

- GENERAL CONTRACTOR
- MECHANICAL CONTRACTOR

We will be using our own forces for the following SBDI trade scopes:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Each General / Mechanical Contractor who intends to bid on a project should give notice in writing to the SBDI Authority of their intention to bid, General Contractor not less than 5 working days prior to the General Contractor closing and Mechanical Contractor not less than 3 working days prior to the Mechanical Contractor closing.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_